



## PELHAM SCHOOL DISTRICT

### REQUEST FOR PROPOSALS FOR:

### Web Content Filter Replacement FY26

TO: All Prospective Submitters

DATE: May 1, 2025

#### Project Summary

The Pelham School District is seeking proposals for the purchase of a replacement web content filter for the 2025-2026 school year. The minimum specification information which we are seeking pricing and support information are listed below. Responses may include prices for multiple systems and programs to allow for district options based on pricing. We are seeking for proposals to include support and licensing for a duration of 3 years.

#### Proposal Instructions and Timeline

1. May 1, 2025 RFP is issued
2. Vendor Questions: Please direct any questions regarding the RFP in writing to: Keith Lord at [klord@pelhamsd.org](mailto:klord@pelhamsd.org) and CC Deborah Mahoney at [dmahoney@pelhamsd.org](mailto:dmahoney@pelhamsd.org)
3. One copy of the proposal shall be received no later than 12:00 pm EST on **Monday, May 19, 2025**. Proposals shall be submitted by mail or in person in a sealed envelope labeled "Web Content Filter Bid FY26" to the address listed below or alternatively may submit electronically to Keith Lord and Deb Mahoney at the email addresses listed. Please indicate "Web Content Filter Bid FY26" in the subject line in order to be considered.

***Pelham School District***  
***ATTN: Keith Lord/Deb Mahoney***  
***59A Marsh Road***  
***Pelham, NH 03076***  
***[dmahoney@pelhamsd.org](mailto:dmahoney@pelhamsd.org)***

4. Proposals will be opened at **1:00 PM** on **May 19, 2025**.
5. The Pelham School District (School Administrative Unit 28) reserves the right to reject any and all proposals or parts thereof for any reason whatsoever, to waive any informality in any proposal or in any provision of the Request for Proposal, to modify the terms of the Request for Proposal, and to select the vendor whom, in the District's sole discretion it determines is in the best interest of the District even though the vendor may not submit the lowest proposal. The District reserves the right to negotiate with the selected vendor. The District reserves the right to make no award to

any responder.

6. Under no circumstances will the District be responsible for the cost of preparing any proposal. Any proposal may be withdrawn prior to the scheduled time for the opening of proposals. Any proposal received after the time and date specified shall not be considered.
7. Each vendor receiving and/or otherwise acquiring this RFP package acknowledges that, in the determination as to award of the ultimate contract, the Pelham School District will exercise discretion in making the final decision. Each party submitting a proposal does so recognizing that no cause of action or claim will arise in such party's favor in any way relating to the exercise of such discretion against the Pelham School District, any consultant, or any person, firm, corporation, or other legal entity engaged by the Pelham School District to assist in making the final decisions.
8. No vendor may withdraw their proposal for at least thirty (30) days after the time and date set for the receipt of proposals to ensure time to manage the bid award. **The anticipated delivery schedule must be included in the vendor's response.**
9. All proposals must be signed by an authorized representative of the vendor.

### Web Content Filter Specifications

Below are the specifications for the models of chromebooks that the District is considering. Vendors provide proposals for these models only; no substitutes will be considered. All devices must be new and not refurbished. Vendors submitting proposals for one or all models must meet our minimum specifications.

Description	Minimum Specifications
Web Content Filter	2500 Users 3000 Devices (Windows 11 and Chrome) 3 Year Licensing and Support

### Cost

Please provide any agreements that will require signature along with the proposal. The price will include any shipping costs. All prices must be quoted completely. Separate prices must be included for additional warranty costs, beyond the standard warranty, if offered. The District reserves the right to secure leasing and/or other financing through independent vendors.

### Order and Delivery

Vendors are required to provide a delivery plan and schedule as part of their response.

Receipt of materials shall not occur prior to July 1, 2025. Expected delivery shall be no later than August 1st, 2025. Please indicate in your bid package if you are unable to meet these delivery requirements.

## Evaluation Criteria

This proposal is seeking the best option for the staff and students of the Pelham School District. While the lowest price within the available budget will be the highest factor in evaluating proposals, other factors such as: Meets the Needs of the District. (Capability, security, ease of use, ease of implementation, support, and delivery commitment) will be considered.

**COST PROPOSAL - WEB CONTENT FILTER BID FY26**  
Vendor Response Information and Proposal Specifications Form

VENDOR NAME: \_\_\_\_\_

**WEB CONTENT FILTER OPTION 1**

Description	Unit Cost	Total Cost

**WEB CONTENT FILTER OPTION 2**

Description	Unit Cost	Total Cost

**WEB CONTENT FILTER SUPPORT & LICENSES**

3 Year Term		
-------------	--	--

**Delivery Plan**

With board approval, order may be placed as early as June 6, 2025. Indicate the delivery schedule below. Include the expected date of delivery:

--

Authorized Vendor Signature: \_\_\_\_\_